

## **IMAM AL-KHOEI PRE-HAJJ APPLICATION PACKAGE**

"And proclaim to the people the Hajj; they will come to you on foot and on every lean camel;  
they will come from every distant pass" ~ Holy Quran Surah Al Hajj

Dear Brother/Sister,

Salamu Aalakum Wa RehmatAllah W Barakatu,

We would like to thank you for considering the Imam Al-Khoei Hajj Division as your guide during this spiritual journey. Below you will find information about the "Pre- Hajj Application Package" arranged by our center to make your Hajj application process as smooth as possible.

Imam Al-Khoei Islamic Center recognizes that Hajj is the most important journey you will undertake fulfilling the third branch of Islam. However it is also a very difficult undertaking and is a test of endurance both physically and spiritually. But these difficulties fade away in the face of the reward you have been promised by Allah SWT.

Keeping these hardships in mind, the Imam Al-Khoei Hajj Division strives to provide outstanding religious instruction and spiritual guidance to our pilgrims by arranging scholars conversant in Arabic, English, Farsi and Urdu to religiously guide and instruct all pilgrims throughout the journey.

To simplify the pre-hajj formalities we have put together a "Pre-Hajj Package":

1. Please see the checklist on page two.
2. Once your checklist has been completed please forward the package to :

Imam Al-Khoei Hajj & Umrah Division  
89-89 Van Wyck Expressway  
Jamaica, NY 11435

Should you have any questions or concerns please get in touch with us.

May Allah SWT bless you

Waasalaam,

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### IMAM AL-KHOEI HAJJ/UMRAH CHECKLIST

#### ALL APPLICANTS

- Completed "**Registration Form**" (See Page 3)
- U.S. Citizens:** Original passport - valid for at least **6 MONTHS** (with at least 2 blank pages)
- Non-U.S. Citizens:** Original passport - valid for at least **6 MONTHS** (with at least 2 blank pages) **AND** a clear copy of the front & back of GreenCard
- Prepaid Trackable** Return Envelope: To return your passport, ticket, and Hajj packet.
- FOUR** passport-size photos
- Vaccination certificate for **Meningitis** shot.
- If you are carrying a **non-Muslim name** : Completed "**Proof of Conversion to Islam**" (See Page 4)
- Deposit** : A minimum of **\$4,000** deposit will reserve your spot for the trip, however, the remaining amount is due no later than **60 days** before travel.

#### FOR LADIES ONLY

- For **SINGLE** women traveling alone (**OVER 45**) - **Page 5** is required to be signed by the Mahram\* and **must be NOTARIZED**
- For **MARRIED** women traveling alone (**OVER 45**) - **Page 5** is required to be signed by the Mahram\* and **must be NOTARIZED**
- For Females holding a **Different Last Name** than the Mahram\* - **Proof of Relation** is required (Marriage Certificate, Birth Certificate, etc.)
- \*Mahram - Is a Father, Husband, Brother, Uncle, Grandfather, Son (18+)**  
please contact us with any additional questions and/or concerns.



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**PROOF OF CONVERSION TO ISLAM**

Date: \_\_\_\_\_

To Whom It May Concern,

This is to certify that \_\_\_\_\_ has publicly  
declared that "Nothing deserves worship except Allah, and Prophet Muhammad is his  
messenger" and therefore is a converted Muslim, and an active member.

\_\_\_\_\_  
Signature of Masjid Imam or Administrator

\_\_\_\_\_  
Male Family Members Signature

\_\_\_\_\_  
Witness

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**NOTARIZED MAHRAM LETTER**

Date: \_\_\_\_\_

To Whom It May Concern,

I, \_\_\_\_\_  
(Relationship) \_\_\_\_\_ of (Lady's Name) \_\_\_\_\_  
have permitted her to Hajj/Umrah this year \_\_\_\_\_.

\_\_\_\_\_  
Mahram's Signature

\_\_\_\_\_  
Lady's Signature